

Kendra Vazquez

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OBJECTIVE: Dedicated and hardworking filmmaker aiming for a Full-Time production assistant position with the goal of utilizing my skills and experience in media production to help create quality content.

EXPERIENCE

Boom OP, Love Vs. The Red Pill (2023)

- Assisted with sound operations
- Ran the Boom
- Helped Lav the actors

Production Assistant, JC Films- Atlanta, All In (2022)

- Helped set up and run the cameras
- Ran slate
- Assisted with call sheets

Producer and Assistant Camera, Bohemians Productions, *Day 55* (July 2021)

- Ran the Slate
- Made sure operations ran smoothly
- Assisted with call sheets and scheduling

Production Assistant, *Letters from a Bottle* (2020)

- Set up and take down equipment
- Helped get batteries and made sure they were charged
- Helped keep the set clean

Georgia Film Festival (2019)

- Ran the front desk
- Helped sell tickets to oncoming guests
- Provided assistance to attendees and other crew members

EDUCATION

University of North Georgia, Cum Laude, (Gainesville, GA)

- B.S. Film & Digital Media with Production Concentration (May 2022)
 - Sound/Boom Operator, *After Moms Funeral* (2019)
 - Associate Producer/ Casting Assistant, *Christmas Cookies* (2020)
 - Production Assistant, Actor, *Let me in* (2021)
 - Director, Editor, and Producer, *On Time* (2021)
 - Director, Editor, and Producer, *Within the Closet* (2021)
 - Director, Writer, Editor, and Producer, *Panophobia* (2021)
 - Assistant Camera/Production assistant, Actor, *Mirror Image* (2022)
 - Producer, *Homefront* (2022)
 - 2nd Assistant Camera, *Progression* (2022)
- Minor Business Administration
- Associates of Arts Business Administration

SKILLS: Proficient in Final Draft, Microsoft office (Excel, Word, PowerPoint, Teams), Adobe Premiere Pro, Adobe Audition, Movie Magic Scheduling and Budgeting, iMovie, Teleprompter Experience, Acting (acting resume upon request)